

Cancellation & Late Arrival Policy
Synergy Studio

I. Cancellation Policy

Cancellation of a scheduled appointment must be at least twenty four (24) hours before the scheduled appointment time. This includes exercise/training sessions as well as rehabilitation sessions. Failure to provide sufficient notice may result in the assessment of a cancellation charge in the full amount of the scheduled service.

II. Late Arrival Policy

In order to service all clients in a punctual manner, Synergy Studio and its instructors reserve the right to decrease the service time of a client who arrives late for a scheduled appointment. The time adjustment shall be commensurate with the delay of the start time in order to accommodate the next scheduled client. There will be no adjustment of the fee for the scheduled service.

I have read and understand the cancellation and late policies of Synergy Studio and by my signature agree to uphold my obligations as stated above.

Signed: _____ **Date:** _____